

**REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE
MINUTES**

**Monday, April 6, 2020
6:00 PM**

PUBLIC HEARING SET FOR APRIL 6, 2020 IS POSTPONED

- **CALL TO ORDER**
Mayor Coleman called the meeting to order and determined a quorum.
Present were Kevin Painter, Scottie Betts, Vanessa Presson, and Sam Gilley.

- **OPENING CEREMONIES**
 - A. Invocation was given by Sam Gilley.
 - B. Pledge of Allegiance was led by Scottie Betts.
 - C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING
March 2, 2020**
Alderman Painter made motion to approve minutes of March 2, 2020 as written.
Alderman Betts seconded the motion. Motion passed 3-0. (Alderman Presson cannot vote due to her first meeting holding alderwoman position is April 6)

- **APPROVAL OF MINUTES FROM SPECIAL CALLED MEETING March 9,
2020**
Alderman Painter made motion to approve minutes of called meeting on March 9, 2020 as written. Alderman Betts seconded the motion. Motion passed 3-0. (Alderman Presson cannot vote due to her first meeting holding alderwoman position is April 6)

- **APPROVAL OF AGENDA for April 6, 2020**
Mayor Coleman asked to include discussion on street paving needs. Alderman Betts made motion to approve agenda for April 6, 2020 with the inclusion of discussion on street paving needs. Alderman Painter seconded the motion. Motion passed 4-0.

- **REPORTS**
 - A. Parks and Recreation / Public Works- Mike Hutcherson
Pictures of new concrete and Lean-To were presented and noted that splashpad is still under warranty repairs.
 - B. Fire Chief- Jeff Rollins
Fire report stated 8 city fire calls, 3 county calls, and 17 EMR runs for month of March.
 - C. Police Chief- Jason Oliver
Police report stated 340 calls for service, 72 citations for 84 violations and 589 camera citations. February camera citations was 610.
 - D. Building Inspector- Matt Brown
Building report stated 6 new home building and plumbing permits and one sign permit.
 - E. Recorder/Treasurer-

Kim Gilley reported Website /Facebook quote from current IT vendor of Younger and Associates in the amount of \$4600. Alderman Gilley made motion to approve non-budget expenditure of \$4600 to be taken from General Fund funds.

Aldermoman Presson seconded the motion. Motion passed 4-0.

Kim noted that she is working on amended/new budgets with department heads and will keep aldermen informed as progress continues. She did note that she has asked aldermen independently of any intent for raises for employees for new budget. She is working on COLA raises spreadsheet. She asked for their opinions. Mayor Coleman stated he would like to see a flat amount given across the board rather than percentage to keep the gap from increasing between different rate of pay of employees in each department. Alderman Scottie Betts asked to look into a graduated scale pay rate especially in police department to pay an officer more for a stated time of service to compensate for longevity of 3 yrs., 5 yrs., 10 yrs. It was discussed and Mayor Coleman stated he would look into it.

She asked the board for consideration to look into cost for a police program to have e-citations and court program to make our police court proceedings more efficient. She stated that it is allowable to add cost to violators court cost to pay for system. She was advised by board to get more information for board to review at next meeting. She noted that Mike was getting prices for a new mower as noted that would be needed at last year's budget discussions. Also she noted that the July 4th fireworks would be done on Friday July 3rd.

- **STREET PAVING DISCUSSION**

Mayor Coleman reviewed a listing from Public Works for areas that need to be repaired on city streets. He stated that bids need to be taken for this work to get it completed on this year's budget. Alderman Painter made motion to approve putting street paving out for bid. Alderman Betts seconded the motion. Motion passed 4-0.

- **SECOND READING OF ORDINANCE OF THE CITY OF MEDINA, TENNESSEE, TO ADOPT BY REFERENCE THE 2018 INTERNATIONAL BUILDING CODE, THE 2018 INTERNATIONAL PLUMBING CODE, THE 2018 INTERNATIONAL MECHANICAL CODE, THE 2018 INTERNATIONAL FUEL GAS CODE, AND THE 2019 INTERNATIONAL FIRE CODE FOR ALL STRUCTURES WITHIN THE CORPORATE LIMITS OF CITY**

Postponed until Public Hearing can be held

- **SECOND READING OF AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF MEDINA TO CREATE PROVISION GOVERNING SHORT TERM RENTAL UNITS**

Postponed until Public Hearing can be held

- **FIRST READING OF AN ORDINANCE TO AMEND ZONING ORDINANCE OF THE CITY OF MEDINA, TO ESTABLISH DESIGN REVIEW PROVISIONS**

Matt Brown reviewed ordinance. Alderman Painter stated concerns on item #6 and #19. He is concerned on restrictions hindering potential new businesses from coming. Aldermoman Presson stated support of ordinance in that it would give the city an opportunity to shape the appearance of the city. Alderman Gilley noted that Planning Commission had worked on this ordinance for almost a year. Alderman Painter stated that he felt item #19 was not welcoming to potential businesses. Aldermoman Presson stated it could increase property values. Alderman Betts asked if the existing business

owners would be grandfathered and what if the businesses burned or were destroyed. It was stated that existing businesses would be grandfathered and if a business burned or was destroyed, new construction would follow the guidelines of this ordinance. Alderman Betts asked to table this ordinance until next month for further review. There was no confirmation of tabling ordinance by other aldermen. Alderman Gilley made motion to approve first reading of ordinance to establish design review provisions. Alderwoman Presson seconded the motion. Motion passed 4-0.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Scottie Betts
Thanked Thong for getting masks for city. He also asked all departments if they had enough safety equipment needed.

Vanessa Presson
Reminded everyone to be mindful of the current pandemic and monitor children on social distancing. She encouraged everyone to complete census at 2020 Census.gov noting that it is very important for City of Medina.

Sam Gilley
Asked to give promoted Lieutenant position \$1 hour raise. Alderman Gilley made motion to add \$1 per hour for Lt. position. Alderman Painter seconded motion. Motion passed 3-2(mayor voted) Alderman Betts voting no saying he needed more detail. Alderwoman Presson voting no noting that she had questions about position and being new not having the information.

Kevin Painter
Asked to permanently “live stream” meetings for transparency.

- **ADJOURNMENT**

Respectfully Submitted:

Vance Coleman, Mayor

Kim Gilley, City Recorder