

PUBLIC HEARING
Monday, May 4, 2020
6:00 PM

Mayor Coleman opened the public hearing for citizens comments or questions on the ORDINANCE OF THE CITY OF MEDINA, TENNESSEE, TO ADOPT BY REFERENCE THE 2018 INTERNATIONAL BUILDING CODE, THE 2018 INTERNATIONAL PLUMBING CODE, THE 2018 INTERNATIONAL MECHANICAL CODE, THE 2018 INTERNATIONAL FUEL GAS CODE, AND THE 2018 INTERNATIONAL FIRE CODE FOR ALL STRUCTURES WITHIN THE CORPORATE LIMITS OF CITY.

There were no comments or questions; therefore, Mayor Coleman closed the public hearing.

Mayor Coleman opened the public hearing for citizens comments or questions on the AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF MEDINA TO CREATE PROVISION GOVERNING SHORT TERM RENTAL UNITS.

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Mayor Coleman opened the public hearing for citizens comments or questions on the AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF MEDINA TO ESTABLISH DESIGN REVIEW PROVISIONS.

There were no comments or questions; therefore, Mayor Coleman closed the public hearing.

REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE
MINUTES
Monday, April 6, 2020
6:05 PM

- **CALL TO ORDER**
Mayor Coleman called the meeting to order and determined a quorum.
Present were Kevin Painter, Scottie Betts (zoom connected), Venessa Presson, and Sam Gilley.
- **OPENING CEREMONIES**
 - A. Invocation was given by Sam Gilley.
 - B. Pledge of Allegiance was led by Kevin Painter.
 - C. Mayor Coleman welcomed everyone in attendance.
- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING**
April 6, 2020
Alderman Painter made motion to approve minutes of April 6, 2020 as written.
Alderwoman Presson seconded the motion. Motion passed 4-0.

- **APPROVAL OF AGENDA for May 4, 2020**

Alderman Presson made motion to approve agenda of May 4, 2020. Alderman Betts seconded the motion. Motion passed 4-0.

- **REPORTS**

- A. Parks and Recreation / Public Works-

Mike Hutcherson stated that bids had been received for street paving, one tree had to be taken down after weekend storm, fence at NAPA field has been fixed and sodding has been put in place at park. He noted that there were some areas in walking trail that needs to be repaired and the 2018 bid for that work was \$24,000. He stated he was not sure when the splash pad concrete repairs would be completed. He reviewed the three prices he received for the purchase of mower for parks and recreation.

- Catch Basin on Summerfield Repair Quote

Mike noted to the Board that Yandell Construction submitted price to fix Catch basin at Summerfield at the cost of \$3300.00. Alderman Painter made motion to approve the quote of \$3300.00 to repair catch basin in Summerfield Subdivision. Alderman Gilley seconded the motion and motion passed 4-0.

- New Lawn Mower Quotes

After review, Alderman Gilley made motion to accept low bid of 6259.69 including trade in from John Deere in Jackson. Alderman Painter seconded the motion. Motion passed 4-0.

Alderman Betts asked Mike about coke machine update. Mike stated that a machine could be put in place on existing pavilion with moving one table to see if it utilized and place that table in shaded area with minimal expense. Placing a pad for a machine with ADA requirements is estimated to cost \$20,000. The aldermen discussed the current situation as well as the time of the year left for recreational sports and decided to table discussion until next Spring. Alderman Gilley also talked about a need for benches in the shaded areas in the park.

- B. Fire Chief-

Jeff Rollins reported 3 city fire runs, 14 county fire runs, and 18 EMR runs. Two Trucks are getting annual maintenance checks paid for by county. 4 AED's have been replaced and have 1 new member on roster. He asked for consideration of increasing 7 officers training fee from \$25 per drill to \$50 per drill to help compensate them for all the extra time put in preparing for and instructing the training. Alderman Painter asked of any other departments getting paid for training. He also asked the last time the department increased pay for training. It was noted that Medina Fire Fighters get paid for training twice month only and this began a couple of years ago. Alderman Gilley stated he was more inclined for increase to \$40 per drill. After discussion, Alderman Gilley made motion to approve 6 officers and 1 chief to have their training fee to be raised from \$25 to \$50 per drill. Funds to come from General Fund. Alderman Presson seconded the motion. Motion passed 4-0.

Fire Chief presented Medina Fire Department Dispatch protocols to the Board for their review. The Protocols were given to aldermen and city attorney for their review and to be placed on next month's agenda.

- C. Police Chief-

Jason Oliver absent. Report submitted on 193 calls of service, 6 citations, and 411 camera citations for the month of April.

D. Building Inspector-

Matt Brown- absent. Report submitted stated 2 new home building and plumbing permits issued, one pool permit and one new sign permit for the month of April.

E. Recorder/Treasurer-

Kim Gilley reported the city Facebook page is live and Younger and Associates will be working with the city to set up upcoming information to be posted. They are currently working on website updates. It was asked last meeting to bring information back about E-citations but due to the pandemic, a meeting has not been able to be set up yet. She noted that there are 2 carryover non- budget items for new budget- AFG Grant \$100,000 + 15% and resource officer \$10,000- \$12,000. Amended budget submission has departmental needs accounted for and new 2020-2021 budget includes 50 cent raise for all employees, increased mayor salary to \$55,000 and 2000 additional capital outlay for police department.

• **CITIZENS INPUT**

No comments or questions.

• **PAVING AND PATCHING STREET BID APPROVAL**

Paving and Patching Street Bid results were reviewed. One bidder, Martin Paving Company, submitted bid totaling \$89,175. It was noted that estimated \$44,000 will remain in street repair funds after work is completed.

Alderman Gilley made motion to approve paving bid of \$89,175 by Martin Paving Company. Alderman Betts seconded the motion. Motion passed 4-0.

• **SECOND READING OF ORDINANCE OF THE CITY OF MEDINA, TENNESSEE, TO ADOPT BY REFERENCE THE 2018 INTERNATIONAL BUILDING CODE, THE 2018 INTERNATIONAL PLUMBING CODE, THE 2018 INTERNATIONAL MECHANICAL CODE, THE 2018 INTERNATIONAL FUEL GAS CODE, AND THE 2018 INTERNATIONAL FIRE CODE FOR ALL STRUCTURES WITHIN THE CORPORATE LIMITS OF CITY**

Alderman Painter made motion to approve 2nd reading of 2018 International Codes. Alderman Gilley seconded the motion. Motion passed 4-0.

• **SECOND READING OF AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF MEDINA TO CREATE PROVISION GOVERNING SHORT TERM RENTAL UNITS**

Alderman Painter made motion to approve 2nd reading of provision governing short term rental units. Alderman Gilley seconded the motion. Alderman Painter asked for clarification of notification of existing business in Medina and questioned notifications to any upcoming future businesses. Motion passed 4-0.

• **SECOND READING OF AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF MEDINA, TO ESTABLISH DESIGN REVIEW PROVISIONS**

Alderwoman Presson made motion to approve 2nd reading of ordinance establishing design review provisions. Alderman Gilley seconded the motion. Alderman Painter was asked about a couple of issues he had last month about earth tone colors and national businesses. He stated he was ok with ordinance.

- **FIRST READING OF AN ORDINANCE AMENDING FY 2019-2020 BUDGET**
Alderman Gilley made motion to approve first reading of ordinance amending FY 2019-2020 budget. Alderwoman Presson seconded the motion. Motion passed 4-0.

- **FIRST READING OF AN ORDINANCE ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021**
Alderman Gilley made motion to approve first reading of 2020-2021 Annual Budget. Alderwoman Presson seconded the motion. Alderman Painter stated he supported a percentage raise over at flat rate of 50 cents per employee. Motion passed 4-0.

- **FIRST READING OF AN ORDINANCE REPEALING CITY ORDINANCE #16-02 RELATING TO SETTING THE ANNUAL SALARY FO THE MAYOR AND REPLACE WITH A NEW ORDINANCE RELATING TO SETTING THE ANNUAL SALARY OF THE MAYOR**
Alderman Gilley made motion to approve 1st reading of Repealing Ordinance #16-02 and replacing with new ordinance relating to setting the annual salary of the Mayor. Alderwoman Presson seconded the motion. Alderman Painter stated he would vote for an increase to \$50,000 but not \$55,000 because of the current hardships on the economy and residents. Motion passed 3-1, Alderman Painter voting no.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Scottie Betts

Asked about food vendors setting up in the City of Medina. After much discussion, it was decided to have city attorney to review this issue and bring back recommendations to the board. He would like for the city to look into requiring a mechanical permit as the city does building and plumbing.

Vanessa Presson

Stated her concerns of vendors setting up delivery at a centralized location.

Sam Gilley

None

Kevin Painter

Stated to make sure his reasoning for voting “no” for mayor salary increase is stated in minutes.

Mayor Coleman


None

- **ADJOURNMENT**

Respectfully submitted:



Vance Coleman, Mayor



Kim Gilley, City Recorder