

**REGULARLY SCHEDULED BOARD MEETING  
BOARD OF MAYOR AND ALDERMEN  
CITY OF MEDINA, TENNESSEE**

**Minutes**

**Monday, February 1, 2021**

**6:00 PM**

- **CALL TO ORDER**

Mayor Coleman called the meeting to order.

Present were Kevin Painter, Scottie Betts, Vanessa Presson, and Sam Gilley.

- **OPENING CEREMONIES**

A. Invocation was given by Sam Gilley.

B. Pledge of Allegiance was led by Kevin Painter.

C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING  
January 4, 2021**

Alderman Betts made motion to approve minutes of January 4, 2021 as written.

Alderwoman Presson seconded the motion. Motion passed 4-0.

- **APPROVAL OF MINUTES FROM CALLED MEETING January 21, 2021**

Alderman Painter made motion to approve minutes of January 21, 2021 as written.

Alderman Gilley seconded the motion. Motion passed 3-0, Alderwoman Presson not present at meeting.

- **APPROVAL OF AGENDA for February 1, 2021**

Alderman Betts made motion to approve agenda for February 1, 2021 as stated.

Alderwoman Presson seconded the motion. Motion passed 4-0.

- **REPORTS**

A. Parks and Recreation / Public Works- Mike Hutcherson

Discussion – Re-Striping some areas of Blackmon Street

Mike stated that the two areas on Blackmon Street needs to be re-striped along With the ends of North Main and South Main. He received estimates from Jason Cantrell and Traf-Mark.

After discussion, Alderman Gilley made a motion to approve re-striping the ends of North Main and South Main and two areas of Blackmon Street not to exceed \$10,272 using Street Aid Funds. Alderman Betts seconded the motion. Motion passed 4-0, with Alderman Painter stating due to time concern of getting work done he voted for the project, otherwise would wait until documentation is in hand.

Parks- Mike reported bridges were gone and splashpad is up and ready. He reviewed the additional cost to have the electrical lines relocated by Gibson EMC at a cost not to exceed \$36,146 at new bridge sites. Alderman Painter

made a motion to approve the Gibson EMC estimate to relocate electrical lines. Alderman Betts seconded the motion. Motion passed 4-0.

Mike reviewed the estimate from Wagner to relocate the water lines in the amount of \$5827.51. Alderman Painter made motion to approve \$5827.51 to relocate water lines by Wagner Construction. Alderwoman Presson seconded the motion. Motion passed 4-0.

Discussion – Coke Machine at Medina Community Park Pavilion

Alderman Painter stated he would like to see a coke machine there. Moving one picnic table and placing the machine at the pavilion would be a way to see if the machine would be used and be not cost to the city. After discussion, Painter made motion to put coke machine at the pavilion at Medina Community Park. Alderman Betts seconded the motion. Motion failed 3-2. It was noted when electrical work is being done, the walking trail lights will be off.

B. Fire Chief- Jeff Rollins- not present

C. Police Chief-

Jason Oliver reported 288 calls for service, 10 citations, and 308 camera tickets for the month of January. He updated the board that it is a lengthy process to access the cost of cameras etc. and would report back as information is received.

D. Building Inspector-

E. Matt Brown reported 16 permits for the month of January- 8 building and 8 plumbing by Clark Family Homes. He also noted the Nursing Home is putting the plumbing in at location now.

F. Recorder/Treasurer-

Kim Gilley reviewed with the board delinquent personal property taxes due from businesses that no longer exist in the city. The total is \$969.00. Alderman Gilley made motion to remove the said personal property owners from tax roll with the understanding that they cannot reopen a business until these taxes are paid. Alderman Painter seconded the motion. Motion passed 4-0. She noted to the board that bank account records show a transaction moving money from general fund account to money market account for now until funds are needed so that it draws more interest. She informed the board that audit reports have been presented to them and there were no findings for this year. Due to all information not being in, salary study discussion was postponed. She asked board if they want a budget workshop to work on upcoming budget. It was decided to have a called meeting on February 22 at 6 pm to start budget planning.

- **CITIZENS INPUT**

No comments or concerns.

- **ORDINANCE ON PROVISIONS GOVERNING THE PLACEMENT, SIZE, AND TYPES OF ALLOWED SIGNAGE AND REGULATIONS OF WINDOWS BY BUSINESSES**

Alderman Painter discussed that the amended ordinance should only have a change on 11-1109a) stating “exterior” windows. Alderman Painter made motion to approve first reading of amended sign ordinance with the change as stated. Alderman Betts seconded the motion. Alderman Gilley made a motion to amend motion to include

changing 50% window coverage to 70% coverage. Alderman Betts seconded the amendment. After discussion, amendment to motion failed 3-2. Alderman Painter re-made the motion to approve first reading of ordinance with stating” exterior” windows. Alderman Betts seconded the motion. Alderman Gilley amended the motion to included changing to 60% window coverage. Alderman Betts seconded the motion. Motion failed 3-2. Aldermen Painter made motion to approve first reading of amended sign ordinance with the change as stated. Alderman Betts seconded the motion. Alderman Gilley made motion to amend motion to include change of window coverage to 58%. Motion died for lack of second. Aldermen Painter made motion to approve first reading of amended sign ordinance with the change on 11-1109a.to reference “exterior” windows. Alderman Betts seconded the motion. Motion passed 4-0.

- **CHANGE ORDER #1 – PARK PEDESTRIAN BRIDGE REPLACEMENT**

Discussed and decided under Park and Recreation reports.

- **MARY KAY DRIVE DRAINAGE REPLACEMENT**

Alderman Betts made the motion to accept the low bidder, Wagner Contractors, to complete the Mary Kay Drive drainage replacement in the amount of \$119,600.00 to come out of Street Aid Fund. Alderwoman Presson seconded the motion. Motion passed 4-0.

- **MEDINA ELEMENTARY SCHOOL BUILDING UPDATE**

Attorney Michael Hill reported to the board his findings in reference to the ownership of the school property. There was much discussion on how to proceed with the findings. Alderman Painter stated he would abstain from voting on school property based on his employment with the school. Mayor Coleman will be having a meeting with Mr. Eddie Pruett on Thursday, Feb 4<sup>th</sup> about the school property. The board decided to further this discussion at the Feb 22 called meeting.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

<b>Kevin Painter</b>	<b>None</b>
<b>Scottie Betts</b>	<b>None</b>
<b>Vanessa Presson</b>	<b>None</b>
<b>Sam Gilley</b>	<b>None</b>
<b>Mayor Coleman</b>	<b>None</b>

- **ADJOURNMENT**

**Respectfully Submitted:**

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**Vance Coleman, Mayor**

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**Kim Gilley, City Recorder**