

**REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE**

Minutes

Monday, January 3, 2022

6:00 PM

- **CALL TO ORDER**

Mayor Coleman called the meeting to order and determined a quorum.

Present were Kevin Painter, Scottie Betts, Vanessa Presson, and Sam Gilley.

- **OPENING CEREMONIES**

A. Invocation was given by Sam Gilley.

B. Pledge of Allegiance was led by Vanessa Presson.

C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING**

December 6, 2021

Alderman Betts made motion to approve minutes of December 6, 2021. Alderman Painter seconded the motion. Motion passed 4-0.

- **APPROVAL OF AGENDA for January 3, 2022**

Alderman Presson made motion to approve agenda of January 3, 2022. Alderman Gilley seconded the motion. Motion passed 4-0.

- **REPORTS**

A. Parks and Recreation / Public Works- Mike Hutcherson

1. Adoption of Updated Parks and Recreation Policy

Mike Hutcherson was absent so Kim Gilley reviewed the park policy noting the information to be changed and the information to be deleted. Alderman Painter discussed the rate for field usage and felt the monetary amount should be stated. After discussion, aldermen agreed that the \$200 amount should be stated per field per day with inclusion that the City of Medina reserves the right to waive fees for a charity event. Alderman Betts made motion to approve revised parks and recreation policy with the inclusion of \$200 per field per day and City of Medina reserves the right to waive fees for a charity event. Alderwoman Presson seconded the motion. Motion passed 4-0.

Kim reported that Parks & Recreation received the Public Entity Partners grant for \$1000 for installation of camera system at Medina Community Park Concession Stand. The cost for installation will be \$4978.00 less \$1000 grant received which will make final budget cost being \$3978.00. Alderman Betts made motion to approve purchase of camera system for \$4978.00, receipt of

\$1000 grant thereby totaling the budget cost of \$3978.00. Alderman Painter seconded the motion. Motion passed 4-0.

It was also noted that Mike will install 2 more cameras at the pavilion on existing system and use funds from his existing budget.

B. Fire Chief-

Jeff Rollins reported 19 runs for December and a total of 303 calls for last year. Alderwoman Presson asked how many of the calls were city calls. He stated he would let her know as soon as the system is up and running to show the break down. He stated the firemen enjoyed the Christmas Dinner and was very appreciative. Alderman Betts asked about future need of a fireman on duty during the day at the city. Fire Chief stated someone present from 7 am – 4 pm would be helpful.

C. Police Chief-

Mayor Coleman stated condolences to Jason Oliver in the loss of his dad this past month. Chief Oliver reported 17 citations, 88 calls, and 640 camera citations for the month of December. He reported the new hire reported to work on this date. He asked for approval to have the Assistant Chief moved from part-time to full-time. It was noted that he would not be using the city's health insurance, he would not be contributing to TCRS due to he being a retiree receiving TCRS benefits. His pay period would change from 20 hours to 40 hours per week. The pay was discussed and Mayor Coleman stated his pay would remain the same for now. Alderman Painter asked about budget for position. Alderwoman Presson stated that the request should be to move part-time position of Assistant Police Chief to full time. Alderman Gilley made motion to approve position of Assistant Police Chief to full time with sick time and vacation and current salary.

Alderwoman Presson seconded the motion. Motion passed 4-0.

Chief Oliver reported to board that there is a need for replacement of some of the bullet proof vests for officers. After discussion, he was asked to get inventory of current vests and a price for new vests to report back to board at next meeting. He was also asked about tasers in which he stated they were still in good condition and he was asked about body cameras and he stated he was still working on that.

D. Building Inspector-

Matt Brown reported 15 permits issued for the month of December being 7 new homes, 7 plumbing, and 1 addition. He completed the year end report for US Census which showed an increase of 53 homes and 17.2446625 million value. There was discussion on county water issues with noting that there has been no resolution to problem at this time.

E. Recorder/Treasurer-

Kim Gilley noted that Public Entity Partners will be hosting West TN training at Medina Municipal Building next month with approximately 60 attendees. She also reported that 79% of property taxes have been received to date.

- **CITIZENS INPUT**

Terry Tritz and his wife of 169 Old Medina Street approached the board with concerns of speeding traffic along Old Medina Street and the back up of traffic on the street. Their concerns were for pedestrians and children. The mayor stated the signage would be looked at and Police Chief stated he would have more patrol at that area.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Kevin Painter	Asked when Civic Center would re-open to public. After much discussion, it was tabled to February meeting.
Scottie Betts	None
Vanessa Presson	None
Sam Gilley	None
Mayor Coleman	None

- **ADJOURNMENT**

Respectfully Submitted:

Vance Coleman, Mayor

Kim Gilley, City Recorder