

**REGULARLY SCHEDULED BOARD MEETING
BOARD OF MAYOR AND ALDERMEN
CITY OF MEDINA, TENNESSEE
MINUTES**

Monday, March 2, 2020

6:00 PM

- **CALL TO ORDER**
Mayor Coleman called the meeting to order and determined a quorum.
Present were Kevin Painter, Scottie Betts, and Sam Gilley.

- **OPENING CEREMONIES**
 - A. Invocation was given by Sam Gilley.
 - B. Pledge of Allegiance was led by Kevin Painter.
 - C. Mayor Coleman welcomed everyone in attendance.

- **APPROVAL OF MINUTES FROM REGULAR SCHEDULED MEETING
February 3, 2020**
Alderman Painter made motion to approve minutes of February 3, 2020 as written.
Alderman Betts seconded the motion. Motion passed 3-0.

- **APPROVAL OF AGENDA for March 2, 2020**
Mayor Coleman announced the developer presentation of proposed apartment complex has pulled their request to be on agenda. Mayor stated in that the developer pulled proposal, he recommended the ordinance to revise the uses permitted on appeal section of the B-1 zoning be pulled and sent back to planner for further review. Alderman Painter asked if there was a timetable for this to be submitted back to board and Mayor Coleman stated not at this time.
Alderman Gilley made motion to approve agenda of March 2, 2020 with amendment to delete developer presentation and reading of ordinance revising uses on appeal of B-1 zoning. Alderman Betts seconded the motion. Motion passed 3-0.

- **DECLARATION OF ALDERMAN VACANCY**
Mayor Coleman reported that he has received the resignation from Frank Baker for his alderman position due to moving out of the city limits of Medina.
Alderman Betts made motion to approve the alderman vacancy. Alderman Painter seconded the motion. Motion passed 3-0.
Mayor Coleman reviewed the process for filling the alderman position. He stated that interested parties would submit resume or questions pertaining to work experience, residency requirement of 1 year, and why the applicant is interested in being an alderman. Submissions will be required to be received by Thursday, March 5th and forwarded to Mayor and Board members for review. The Mayor and Board of Aldermen will have a called meeting on March 9, 2020 at 6:00 to review each applicant, rank each applicant, tally ranking, and swear-in new alderman.
Alderman Kevin Painter made motion to approve placement process for new alderman. Alderman Betts seconded the motion. Motion passed 3-0.

- **DEVELOPER, BUCHANAN REALTY GROUP, PRESENTATION OF
PROPOSED APARTMENT COMPLEX**
Removed from agenda

- **GILBERT LANE SPOKESPERSON – OPPOSITION TO PROPOSED APARTMENT COMPLEX**

Jana English of 37 Gilbert Lane, Ed Bayliss of 128 Stonecreek Lane, W.A. Gilbert of 27 Gilbert Lane, Joyce Pinson of 40 Gilbert Lane, Melissa Brittan of 17 Gilbert Lane, Larry Deaton of 517 Cumberland Street, Conner Knop of 37 Gilbert Lane, Matthew Tillery of 122 Stonecreek Lane, and Vaughn Cassidy of 141 Kensington Cove voiced concerns of the proposed plan to build apartments at the property located at the corner of Garrett Drive and Grace Cove. Their concerns were not being given proper notice, number of potential apartment residents causing problems with infrastructure, roads, and school overcrowding.

Jana English asked for clarification about zoning and not being able to totally stop apartments in a city.

Mayor Coleman stated he recommends the city take a step back, look hard at areas where apartments could be located, and set a new zoning district for these areas.

Mr. Bayliss then noted that he did not oppose apartments but the criteria needs to be set first.

- **REPORTS**

A. Parks and Recreation / Public Works- Mike Hutcherson-absent

B. Fire Chief-

Jeff Rollins reported 3 city fire calls, 3 county fire calls, and 12 EMR calls for the month of February. He noted the 2019 AFG grant is now open and the fire department would be submitting application.

C. Police Chief-

Jason Oliver reported 311 calls for service in February, 100 citations issued for 117 violations, and 184 camera tickets issued. He discussed shortage of manpower and discussed sending a local young man to the academy for certification. The next 12-week class would be in June and the cost would be \$3300. Alderman Betts discussed having this person sign a 2-year contract with the city or reimburse the city for the certification cost if he left before 2-year timeframe. City Attorney Michael Hill stated he would prepare the contract. Alderman Betts made motion to approve the cost of \$3300 from general fund to send a person to the academy. Alderman Painter seconded the motion. Motion passed 3-0. Alderman Painter thanked the Chief for the supplementary report of monthly police calls. He also asked for consideration of implementing high school programs such as the Jr. Firefighter program to engage students in the police field. He also asked if local universities have been contacted. Chief noted that he had talked with Bethel in relation to criminal justice program.

Alderman Betts asked about Reserve Program and Chief noted that there were stronger restrictions on Reserves now. He noted that he had not received any new applications. The chief noted that the vehicles for the city were now in pretty good shape and would like to see a take-home car program. Mayor Coleman told him to work on a program and bring it back to board next month.

D. Building Inspector- Matt Brown-absent

E. Recorder/Treasurer-

Kim Gilley reported to the board that MTAS has reviewed the city's current purchasing policy and had been notified that the city's policy is fine and meets the state's guidelines. She reviewed the amortization report for the debt loan for Middle School Street requested by aldermen at last meeting. After discussion, Alderman Gilley made motion to make of \$100,000 principal payment from General Fund to USDA. Alderman Betts seconded the motion. Motion

passed 3-0. She also noted that she will be meeting with TCRS representatives within a couple weeks and will research the "Bridge" TCRS plan as discussed at the February meeting by Alderman Gilley.

- **CITIZENS INPUT**

No comments or concerns

- **FIRST READING OF ORDINANCE OF THE CITY OF MEDINA, TENNESSEE, TO ADOPT BY REFERENCE THE 2018 INTERNATIONAL BUILDING CODE, THE 2018 INTERNATIONAL PLUMBING CODE, THE 2018 INTERNATIONAL MECHANICAL CODE, THE 2018 INTERNATIONAL FUEL GAS CODE, AND THE 2018 INTERNATIONAL FIRE CODE FOR ALL STRUCTURES WITHIN THE CORPORATE LIMITS OF CITY**

Alderman Painter made motion to approve adoption of 2018 International Codes. Alderman Gilley seconded the motion. Motion passed 3-0.

- **FIRST READING OF AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF MEDINA TO CREATE PROVISION GOVERNING SHORT TERM RENTAL UNITS**

Alderman Painter made motion to approve 1st reading with inclusion of 1 month from second reading. Alderman Betts seconded the motion. Motion passed 3-0.

- **BOARD MEMBERS AND MAYOR REPORTS AND CONCERNS**

Kevin Painter

Discussed coke machine at pavilion and taking a table out for trial run. Asked for discussion to be on next month's agenda. Thanked citizens for attendance.

Scottie Betts

Asked to check on cost of newsletter and check on Facebook policy

Sam Gilley

Noted that he felt upgrading website would be the best way of notifications

Mayor Coleman

Thanked everyone in attendance and reassured everyone that the city strives to be transparent.

- **ADJOURNMENT**

Respectfully Submitted:



Vance Coleman, Mayor



Kim Gilley, City Recorder